



The KZN Department of Community Safety and Liaison, a participant in the Social Sector EPWP Grant calls all persons interested to participate in the Volunteers Social Crime Prevention Programme on a **TWO-YEAR NON-RENEWABLE CONTRACT**. The area of operation for volunteers is the ward in which interested person resides. The advert is targeting wards without volunteers.

QUALIFICATION CRITERIA

The following criteria must be met in order to qualify for participation in the programme:

- Unemployed from an impoverished background
- Youth (18 – 35 years)
- No Criminal Record
- Minimum school qualification: Grade 10
- Activist in crime fighting
- Reside in the ward where the vacancy exists
- Applicant must not be a participant in any other EPWP programme whether Municipality or other Provincial Department.

NB: This is an EPWP voluntary programme and not a full-time employment therefore no salary will be paid but rather a stipend will be earned based on the days worked.

ABOUT VOLUNTEER SOCIAL CRIME PREVENTION PROGRAMME

The Volunteer Social Crime Prevention Programme (VSCPP) is run by the Department of Community Safety and Liaison that seeks to:

- Engage communities in social crime prevention
- Encourage communities to fight against crime
- Implement world-class proven social crime reduction methodologies in KwaZulu-Natal
- Replace fear of crime with reassurance amongst communities
- Promote KwaZulu-Natal as a safe place for communities, tourists and businesses

Volunteers will perform defined functions of social crime prevention, distinct from the objectives of Community Police Forums and the South African Police Service. The main objectives are to mobilise communities on a day-to-day basis by facilitation of localised social crime priorities, to achieve skills development for unemployed youth and to prioritise community activism against social crime through activities such as:

- Researching and reporting on common social crimes
- Public meetings
- Consultative forums
- Early warning activities

RECRUITMENT CRITERIA

DIRECTIONS ON SUBMISSION OF APPLICATION

Application forms are obtainable at District offices, head office and Departmental website (www.kzncomsafety.gov.za). Application must be submitted on the specified form and should be accompanied by

- certified copies of qualifications,
- Identity Document,
- curriculum vitae
- a completed Form SAPS 91(a) (fingerprints) obtainable from the nearest South African Police Services (SAPS).
- Proven track record of activism in the local crime fighting structures

In terms of the Protection of Personal Information Act, 2013, all candidates applying for advertised posts are required to complete the attached "Notice and Declaration by applicants for employment" – (Annexure F). This form must be attached as part of your application for employment. Failure to comply will result in your application being disqualified.

Faxed applications will not be considered. Candidates must not send their applications through registered mail as the Department will not take responsibility for non-collection of these applications. Applications that do not comply with the above instruction will be disqualified.

Note: Forward your application, stating the reference number, clearly marked for the attention IGR and Special Projects, Private Bag X 9143, Pietermaritzburg, 3200 or hand-deliver to Department of Community Safety and liaison District Offices or Head Office at 179 Jabu Ndlovu Street, Pietermaritzburg.

Due to the large number of applications, only successful candidates will be contacted and if you have not heard from this Department within 3 months of this advertisement, please regard your application as being unsuccessful.

NB. Appointment to this programme will be made subject to a clear personnel suitability check, including but not limited to a criminal record check and will be on a two-year NON-RENEWABLE contract. No application will be considered without recent fingerprints.

Applicants with disabilities are encouraged to apply.

ENQUIRIES : 033 -341 9300
Mrs N Sigwaza : Ext.244/245

CLOSING DATE : 13 May 2022

POST : SOCIAL CRIME PREVENTION VOLUNTEER

CENTRE:	DURBAN NORTH DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP01/2022
	DURBAN SOUTH DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP02/2022
	DURBAN WEST DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP03/2022
	UGU DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP04/2022
	UMGUNGUNDLOVU DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP05/2022
	UTHUKELA DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP06/2022
	AMAJUBA DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP07/2022
	UMKHANYAKUDE DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP08/2022
	ILEMBE DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP09/2022
	KING CETSHWAYO DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP10/2022
	HARRY GWALA DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP11/2022
	UMZINYATHI DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP12/2022
	ZULULAND DISTRICT	:	<u>REFERENCE NO.</u>	VSCPP13/2022

SALARY : MONTHLY STIPEND

Applications should be delivered to the following district offices:

Districts	Physical Address	Contact Numbers
Amajuba	• 58 Allen Street, Newcastle, 2940	060 520 1230
Durban North	• Durban North – John Ross house, 20 Victoria Embankment, Durban 4000	082 776 7496
Durban South	• Durban South – 5 walnut road, smart exchange, Durban 4000.	071 634 3236
Durban West	• Durban West,96 Crompton Street, Pinetown 6310	031 737 4950
Harry Gwala	• 179 Jabu Ndlovu street, Department of Community Safety and Liaison, PMB 3200.	060 520 1250/
iLembe	• Corner of link Road and R102, Stanger ,4449	032 437 4200
Ugu	• 46 Bisset Street, Portshepstone,4215	039 688 1460
King Cetshwayo	• Tusong Centre, KwaMbonambi - Mfolozi Local Municipality	060 520 1244
uThukela	• 120 Alexander Street, Estcourt ,3310	036 432 9060
uMgungundlovu	• 179 Jabu Ndlovu Street, Pietermaritzburg 3201	033 341 9300
uMkhanyakude	• 64 Ers De Koop Road, Manguzana Building, Mkhuze 3965	060 978 7856
uMzinyathi	• 65 Victoria Street, Dundee 3000	034 299 7100
Zululand	• LA Complex King Dinu Zulu, Ulundi 3838	035 870 8600



MR PS SIGWAZA
DEPUTY DIRECTOR: IGR AND SPECIAL PROJECTS

DATE: 29/04/2022



Volunteer Social Crime Prevention Programme Application Form

WHAT IS THE PURPOSE OF THIS FORM

To assist a government department in selecting a person for an advertised post.

This form may be used to identify candidates to be interviewed. Since all applicants cannot be interviewed, you need to fill in this form completely, accurately and legibly. This will help to process your application fairly.

WHO SHOULD COMPLETE THIS FORM

Only persons wishing to apply for an advertised position in a government department.

ADDITIONAL INFORMATION

This form requires basic information. Candidates who are selected for interviews will be requested to furnish additional certified information that may be required to make a final selection.

SPECIAL NOTES

1 – All information will be treated with the strictest confidentiality and will not be disclosed or used for any other purpose than to assess the suitability of a person, except in so far as it may be required and permitted

A. THE ADVERTISED POST

Position for which you are applying	Department where the position was advertised
Location Information: District: _____ L/Municipality: _____ Ward No: _____ Village _____	Are you employed on any other EPWP projects/programmes with other organisations? If yes, state the organizations _____

B. PERSONAL INFORMATION (please ignore if you have attached a CV with ALL of the following information)¹

Surname				
First names				
Date of birth				
Identity number ²				
Race ³	<i>African</i>	<i>White</i>	<i>Coloured</i>	<i>Indian</i>
Gender ³			Female	Male
Do you have a disability? ³			Yes	No
Are you a South African citizen?			Yes	No
If no, what is your nationality?				
And do you have a valid work permit?			Yes	No
Have you been convicted of a criminal offence or been dismissed from employment? ⁴			Yes	No
Do you have any pending disciplinary case against you?			Yes	No
If yes (Provide the details)				
Have you resigned from a recent job pending any disciplinary proceeding against you?			Yes	No
If yes. Provide details				
Are you conducting business with the state or are you a Director of Public or Private company conducting business with the state?			Yes	No
If yes. Provide details				
Have you been discharged or retired from the services on grounds of ill-health or on condition that you cannot be re-employed			Yes	No

by law. Your personal details must correspond with the details in your ID or passport.

2 – Passport number in the case of non-South Africans.

3 – This information is required to enable the department to comply with the Employment Equity Act, 1998.

4 – This information will only be taken into account if it directly relates to the requirements of the position.

5 – Applicants with substantial qualifications or work experience must attach a CV.

If yes. Provide details		
If your profession or occupation requires State or official registration, provide date and particulars of registration		

C. HOW DO WE CONTACT YOU

Preferred language for correspondence?	
Telephone number during office hours	

C1. Household Information

Alternative Contact Person	
Contact Number	
Number of people in the household	
Number of dependents in the household	
Number of children attending school	

D. LANGUAGE PROFICIENCY – state 'good', 'fair', or 'poor'

	Languages (specify)						
Speak							
Read							
Write							

E. QUALIFICATIONS⁵ (please ignore if you have attached a CV with these details)

Name of School/Technical College	Highest qualification obtained	Year obtained
Tertiary education (complete for each qualification you obtained)		
Name of institution	Name of qualification	Year obtained
Current study (institution and qualification):		

F. WORK EXPERIENCE⁵ (please ignore if you have attached a CV with these details)

Employer (including current employer)	Post held	From		To		Reason for leaving
		MM	YY	MM	YY	

Do you have a relationship with any existing Community Safety and Liaison official						Yes	No
If yes, Provide the name of the official							

G. REFERENCES (please ignore if you have attached a CV with these details)		
Name	Relationship to you	Tel. No. (office hours)

DECLARATION	
I declare that all the information provided (including any attachments) is complete and correct to the best of my knowledge. I understand that any false information supplied could lead to my application being disqualified or my discharge if I am appointed:	
Signature:	Date:

ANNEXURE F - NOTICE FOR POST ADVERTISEMENTS

PROTECTION OF PERSONAL INFORMATION ACT, 2013 NOTICE & DECLARATION BY APPLICANTS FOR EMPLOYMENT

I declare that all the information provided (including any attachments) is complete and correct to the best of my knowledge. I understand that

- i. the supply of this information is mandatory to process the application for employment and to comply with the laws regulating employment matters in the Public Service.*
- ii. failure to supply same would result in disqualification.*
- iii. any false information provided will result in criminal action being taken that may result in my prosecution.*

The personal information collected through the application may be shared with and processed by –

- 1. the employees of the Department for purposes of administering the recruitment and selection process;*
- 2. employees of other Departments and entities serving on selection / interview panels;*
- 3. Law enforcement agencies for purposes of criminal record checks;*
- 4. Third parties contracted by the Department to undertake any vetting process in relation to the application; and*
- 5. any other Organs of State for purposes of performing their public functions or their agents.*

I acknowledge that any personal information shall be retained for 3 years before being destroyed. I accept that the processing of the personal information shall be in accordance with the Protection of Personal Information Act, 2013 and shall be for any one or more of the following purposes:

- a) processing necessary to manage my application for employment within the Public Service in accordance with the laws applicable to the Public Service;*
- b) processing in pursuance of an obligation imposed by law on the Public Service;*
- c) processing in order to protect a legitimate interest of mine;*
- d) processing necessary for the proper performance of a public law duty of the Public Service;*
or
- e) processing necessary for pursuing the legitimate interests of the Public Service or of a third party to whom the information is supplied.*

I hereby consent to the processing of personal information in accordance with the Protection of Personal Information Act, 2013 and I acknowledge that I have the right to –

- i. access to and the right to rectify the information collected;*
- ii. the right to object to the processing of personal information to protect a legitimate interest or processing that is necessary for the proper performance of a public law duty by a public body, on reasonable grounds relating to my situation, unless legislation provides for such processing; and*
- iii. lodge a complaint to the Regulator (complaints.IR@justice.gov.za).*

SIGNATURE

DATE