



treasury

Department
Treasury
PROVINCE OF KWAZULU-NATAL

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KWAZULU-NATAL PROVINCIAL TREASURY

**TO: ALL DEPARTMENTS
ALL PUBLIC ENTITIES**

TREASURY CIRCULAR NO PT (14) OF 2013/14

ENFORCEMENT OF COST-CUTTING MEASURES

Reference is made to Treasury Circular No PT (1) of 2013/14 in respect of issuing of updated cost-cutting measures. In terms of requesting Treasury approval for hiring private venues instead of using government facilities, departments are requested to:

- Send their submissions for approval by Provincial Treasury five (5) working days before the event is planned to take place to allow sufficient time for Treasury to assess the request.
- Provide the number of people attending the event.
- Attach three (3) quotations, and indicate which quotation is being taken.
- Take note of the provisions contained in the cost-cutting circular which state that:
 - A cap is placed on the number of events (community events are capped at a maximum of two (2) events per month (i.e. 24 events in total per annum).
 - For an event with 3 500 community members, this event should not cost more than R1 million to host. For events where 1 500 to 2 000 community members attend, these events may not cost more than R500 000 – R700 000 per event).

Your co-operation in this regard is highly appreciated, and lack of adherence to this Circular will result in unnecessary delays and may even result in approval not being given.

L.S. MAGAGULA

HEAD: PROVINCIAL TREASURY

DATE: 8/8/2013